



Emergency Procedure: Fire Alarms

Guest Group Procedures

All guest buildings are equipped with fire alarm systems, fire egress maps are displayed in prominent areas, and fire extinguishers are distributed around the facilities as required by law.

If a fire alarm is activated and or a hazard is identified, guest and personnel will be evacuated from the building and or area of concern and gathered in a safe area. Guest Services or other Michindoh personnel on the scene will communicate with guest group leaders to ensure that all individuals are accounted for and are in a safe area.

Michindoh staff will determine if the alarm represents real danger or if it was a false alarm. If it represents real danger, the appropriate emergency services will be contacted, met at the front entrance of the property and directed to the location of concern. Michindoh will work with guest group leaders to determine if they should be relocated to other parts of the facility for the remainder of their stay or if the facilities should be closed to guests.

If the situation is determined to be a false alarm, guests will be allowed to return to the area of concern after the cause of the false alarm is remedied and the area is safe. This may include repair or replacement of faulty equipment on the alarm system or eliminating the cause of the false alarm, such as excessive dust, fluorocarbons, excessive humidity, etc.